

Job title	<i>ASWSU Global Director of Diversity and Equity</i>
Hours	<i>Minimum of 10 hours per week, maximum of 15 hours per week</i>

Job purpose

ASWSU Global serves as a representative body and voice between students and the faculty, staff, administration and the Washington State University community. ASWSUG's mission is to develop and maintain a supportive leadership organization while advocating for Washington State University Global Campus students and their unique needs and interests; design and facilitate events and informational services to all students; and provide opportunities for students to achieve fuller participation in our campus community through student involvement activities.

The Director of Diversity and Equity will ensure ASWSUG, and its programs and initiatives are aligned with the needs of ALL students. The focus of this role is to identify ways in which WSU Global Campus can maintain diversity and equity within the WSU Global system and strive to level the playing field for students who have been historically underrepresented and overlooked.

Duties and responsibilities

- Serves as Chair of the ASWSUG Diversity committee.
- Champion's diversity efforts on Global Campus.
- Collect student feedback to better serve students and find opportunities for growth.
- Work with Executive Board to ensure ASWSUG initiatives are inclusive (keeping in mind students from multicultural backgrounds, diverse life stages, differently abled students, etc.)
- Works with Director of Student Events to create diverse/multicultural events.
- Assist in the development and coordination of student leader training to ensure equity and accessibility.

Position Description

Campus & Community Engagement

- Represent and advocate for the needs of the entire ASWSUG student body to faculty, staff, and administration.
- Work with Director of Communications and Director of Student Events to ensure positive representation of diversity in publications and other efforts.
- Organize and facilitate regular campus outreach events regarding student needs and concerns through surveys and student town hall meetings in conjunction with Director of Academic Affairs.
- Work with Director of Resources to ensure student access to resources, based on demographics and student needs. This includes direct services, education, and reimbursements.
- Advocate for student services to support diversity, equity and inclusion of students.
- Work with Director of Academic Affairs to identify and fill gaps in the WSU Global campus which do not equally serve diverse populations.
- Serve on university committees related to health, access, equity, diversity, and disability.

Meeting Management & Committee Participation

- Attend all Executive Board meetings throughout the year.
- Meet with the President and Vice President once per month or more as requested.
- Chair the Diversity Committee, recruit students to attend and join the committee by working with Director of Communications and Director of Student Events to promote through the newsletter, social media, and our websites.

- Attend ASWSUG committee meetings, one per semester per committee.
- Provide director report at each Executive Board meeting.

Other

- Serve on committees as appointed or requested by the ASWSUG President/Vice President.
- Always represent ASWSUG in a positive and professional manner.
- Uphold and honor the ASWSUG Mission and Vision Statements.

Qualifications

- Must be an S&A fee paying enrolled Global Campus student.
 - Can demonstrate ability to work and collaborate virtually.
 - Must be in good academic standing.
 - Must be able to commit to a term until the end of May 2022.
 - Must be in good disciplinary standing with the University when appointed and for the duration of the employment period.
 - Ability to travel and attend events a few times each semester.
 - Demonstrate prior experience in time management.
 - Demonstrate interest in student leadership with a servant leadership model.
 - A flexible schedule is necessary for this position due to events and program schedules.
 - Availability to start in late April/early May.
 - Ability to maintain personal boundaries.
 - Excellent communication and interpersonal skills.
 - Ability to be a self-starter.
-