




## Forward Course Mail

By default, Angel forwards your course mail to your WSU e-mail account. Once an e-mail is forwarded Angel deletes it from the course space.

You can optionally configure Angel's course mail forwarding settings to keep e-mail in the course space.

1. Log into Angel and select the **Preferences** icon (  ) on the power strip located toward the top left of the screen.
2. On the **Preferences** page select **System Settings** in the **General User Settings** area.
3. On the **Systems Settings** page locate the **Mail Settings** area and type in the full e-mail address where you would like your course mail sent.
4. Select the **Forwarding Mode** drop-down list and select the forwarding mode of your choice.
5. Select **Save**.